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<b>Job Description:</b>	<b>Communion Preparation Helper</b>
<b>Ministry Team:</b>	Worship Committee
<b>Reports to:</b>	Vicki Terry, current Communion Preparation Coordinator
<b>Time Commitment:</b>	30 minutes – 1 hour, 3 or more times during the church calendar year (usually a Sunday morning, with exception for special church holidays)
<b>Length of Commitment:</b>	1 church calendar year (Sept. – Aug.)

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### **Purpose:**

Help with the preparation, set-up and/or clean-up of the Communion Elements and Vessels used in The Lord's Supper that will be served during the worship services.

### **Spiritual Gifts, Best Fit:**

Giving, Serving, Shepherding, Evangelism

### **Responsibilities:**

- Sign-up for one of the set-up or clean-up shifts for one of the Communion Services (Sanctuary 9:00 am or Contemporary 11:00 am) 3 times during the year.
- Arrive 30 minutes – 1 hour prior to the service for set-up, or stay after the service to clean-up for 30 minutes – 1 hour. The time commitment varies depending on the type of Communion (Intinction or Full) being served.
- Working with another helper, set or clear the Communion Table and establish a count of those receiving the Lord's Supper.
- Follow the guidelines and procedures for set-up and clean-up shifts.

### **Qualifications:**

- Must be a follower of Jesus Christ and committed to a growing relationship with Him.
- Those who have a spiritual desire to prepare the Lord's Supper for our congregation.
- Commitment to offering the congregation the symbolic reminder of Jesus' saving work for us through His death on the Cross.
- Must be detail-oriented.

### **Contact**

For questions or more information, please contact Vicki Terry.